

**Date:** June 28, 2023

**To:** Board of Directors

**From:** Sam Desue, Jr.

**Subject: RESOLUTION NO. 23-06-32 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH REECE COMPLETE SECURITY SOLUTIONS (REECE) FOR WAYSIDE CCTV CAMERAS AND ASSOCIATED TECHNOLOGIES AND DEVICES**

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1. **Purpose of Item**

This Resolution requests that the TriMet Board of Directors (Board) authorize the General Manager or his designee to execute a contract with REECE Complete Security Solutions (REECE) for the procurement of wayside CCTV cameras and associated technologies and devices (Contract).

2. **Type of Agenda Item**

- Initial Contract
- Contract Modification
- Other \_\_\_\_\_

3. **Type of Contract Procurement**

- Low Bid / Invitation to Bid (ITB)
- Request for Proposals (RFP) (inc. CM/GC)
- Request for Qualifications (RFQ) (Personal Services)
- Other (inc. sole source):

4. **Reason for Board Action**

Board authorization is required for all goods and services contracts obligating TriMet to pay in excess of \$1,000,000.

5. **Type of Action**

- Resolution
- Ordinance 1<sup>st</sup> Reading
- Ordinance 2<sup>nd</sup> Reading
- Other \_\_\_\_\_

6. **Background**

TriMet owns and operates wayside (fixed location) closed circuit television (CCTV) cameras at numerous locations throughout its properties. With this procurement, TriMet sought bids from qualified vendors to purchase, on an “as-needed” basis, various types of CCTV cameras and associated public safety technologies, such as audio equipment, intercoms, deterrence devices (e.g. strobes), and mobile camera trailers. In addition to providing the above equipment, TriMet required the successful bidder to be responsible for the repair or

replacement of any damaged, flawed, or defective item, and the replacement of minor components associated with the equipment.

7. **Description of Procurement Process**

TriMet issued an Invitation to Bid (ITB) on April 27, 2023, with bids due on May 19, 2023. The ITB was advertised on TriMet’s TriP\$ website. TriMet received just two bids in response to the ITB, with REECE submitting the lowest responsive and responsible bid. A summary of the bids is shown below:

|  | <b>IES<br/>Communications</b> | <b>REECE</b> |
|--|-------------------------------|--------------|
|  | \$2,239,994                   | \$2,134,240  |
| <i>Independent Cost Estimate (ICE)</i> . . . | \$3,168,000                   |              |

TriMet’s Independent Cost Estimate (ICE) for this Contract was \$3,168,000. TriMet determined that REECE was the lowest responsive and responsible bidder, and found its bid to be fair and reasonable based on competition and comparison with TriMet’s ICE.

This Resolution would authorize the award of the Contract to REECE in the amount of \$2,134,240. It would also authorize expenditure of an additional contingency amount of up to \$320,136, or 15 percent (15%) of the total Contract amount, to account for unforeseen circumstances that require changes to the scope of work and/or the amount of items needed (i.e., due to vandalism, theft, etc.).

The proposed contract with REECE will be for a five-year term, with TriMet retaining the unilateral option to terminate for convenience for any reason during that period. Price adjustments will be permitted on an annual basis, at TriMet’s discretion, and will be capped at the Consumer Price Index – All Urban Wage Earners and Clerical Workers (CPI-W), for the Portland-Salem area Western Region, Pacific Division – Class A. The applicable CPI-W will be the most recently published figure as of the anniversary date of the Contract. The total amount paid for the Contract will be based on TriMet’s actual requirements and the goods and services needed during the Contract term.

8. **Diversity**

REECE’s total employee count is 68, and its workforce is 20.6% minority (14 employees) and 20.6% female (also 14 employees). REECE will use its own workforce to perform the work under this Contract.

9. **Financial/Budget Impact**

The costs of the wayside CCTV cameras and associated technologies and devices are included within the approved operating budget for the Safety & Security division.

10. **Impact if Not Approved**

Continuing operation of this Contract is necessary to ensure that TriMet’s facilities, transit centers, and elevators remain monitored and safe. If the Resolution is not approved, TriMet could re-solicit a contract for these goods and services, but it is highly unlikely that re-soliciting will achieve better quality, price, or broader contractor participation. Further, REECE is well qualified to provide these goods and services, and its prices are fair and reasonable.

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TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A  
CONTRACT WITH REECE COMPLETE SECURITY SOLUTIONS (REECE)  
FOR WAYSIDE CCTV CAMERAS AND ASSOCIATED TECHNOLOGIES AND  
DEVICES**

**WHEREAS**, TriMet has authority under ORS 267.200 to enter into a contract with REECE Complete Security Solutions (REECE) for the procurement of wayside CCTV cameras and associated technologies and devices (Contract); and

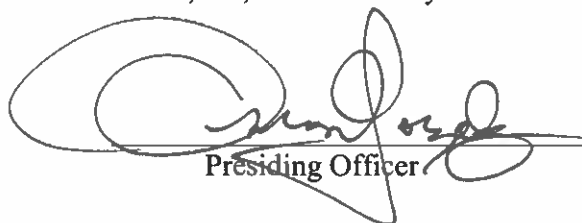
**WHEREAS**, by Resolution dated May 25, 2022, the TriMet Board of Directors (Board) adopted a Statement of Policies requiring the Board to authorize goods and services contracts obligating TriMet to pay in excess of \$1,000,000; and

**WHEREAS**, the total amount of the Contract exceeds \$1,000,000;

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Contract shall conform with applicable law.
2. That the General Manager or his designee is authorized to execute the Contract in an amount of \$2,134,240, with the actual expenditure based on the cost of goods and services provided over the five-year Contract term.
3. That the General Manager or his designee is authorized to execute modifications to the Contract to pay for unanticipated additional expenditures in an amount not to exceed 15% of \$2,134,240, for a total additional amount of \$320,136, over the five-year Contract term.

Dated: June 28, 2023

  
Presiding Officer

Attest:

  
Recording Secretary

Approved as to Legal Sufficiency:

  
Legal Department